

City of Mapleton
Special Meeting Minutes
Official
Tuesday, October 5, 2010 – 6:00pm

Present: Anderson, Dietz, Hillman Kartes. Absent: Dell.

Also present: John S, Brandon O, Mary H.

Agenda change request (mayor) Water Superintendent after consent agenda.

Motion Hillman **agenda approval**, Dietz second.

Motion Kartes, consent **agenda approval**, including: Regular Meeting minutes Aug 3, 2010, Sept 7, and Sept 16; Budget minutes Aug 24, 2010, Sept 16. Bills paid Sept, bills to be paid October, 2010: Ameripride \$182.14; BCBS \$524.50, Bergstrom Electric \$195.54; Bruesch Construction \$881.35; Anderson \$82.35; Dell, L \$69.26; Dietz, C \$69.26, Dietz, J \$27.70; Kartes \$69.27, Lowe, G \$27.71; Lund \$27.70; Nelson, J \$27.71; CC Reporter \$126.28; Chuck's Sandblasting \$900.00; Cass County Vector Control \$375.00; Cass Rural Water \$6783.74; City of Fargo \$14.00; Curt's Lock \$49.13; D Klatt \$35.00; Don Rubertus \$50.00; Fargo H2O \$565.25; H Rotunda \$6500.00; Farnam's \$79.23; Hawkins \$619.85; Jesse Martinez \$50.00; Lake Agassiz \$1570.00; Menards \$41.51; MeritCare Occ Health \$102.50 Metro Disposal \$2973.75; Midcontinent \$231.32; ND Dept of Heath \$576.73; Network Center Communications \$214.10 and \$57.50; Ohnstad Twichell \$5045.00; Ottertail Power \$1319.34; Ottertail – other \$217.55; Petro Serve \$227.88; Reardon \$182.82; Starion Bond \$87,756.00; Team \$669.50 USPS \$44.00; Xcel \$71.46, second Hillman. **RCV/MC.**

Park Board – Halloween Party – Oct 29, 7-9 pm

Police Report - Capt Haaland - step up on parking tickets (thru city) & junk vehicle prosecution (thru county).

Water Super. – Hugo – 203 6th Ave (Johnson) Riley Construction cut through sanitary sewer service when installing water line. Mike will submit bills, time & money for reimbursement to Riley.

Planning and Zoning – Geoff_Lowe reporting - *John Lowe's driveway* agreed as due south, not constructed as such. Drawings not submitted to P & Z or council. Property is for sale. Brandon - Engineer change during that. City understood Moore would take care of. Motion Kartes, city attorney to draft letter to John Lowe & real estate agent putting them on notice, the driveway is temporary until re platted, second Dietz. **RCV/MC.**

Hagge's Bar (Garland) looking for permanent drive. Directed to submit plans, specs, and staked by next council meeting.

Septic Sewer - 427 Meridian Rd. - Jason Cross requested city stub sewer service line to property & assesses full cost to property (also indicating wanting to sell the property). City Attorney stated 2 options:

Petition to have service installed and as required by state statute engineer would prepare plans & specs with bidding taking place in the spring with construction to follow. Cross could disclose the pending specials to his real estate agent & potential buyers. Second option: Mr. Cross have a private contractor install the sewer service & pay the cost. As part of required construction permit process the city (Mapleton) engineer would have to review proposed hook up prior to construction. Mr. Shockley stated

this as least costly (referring to fees associated with special assessing administrative, legal, & engineering as required by state statute.)

Cross understands ordinances & would hook up house to stub, backfill, close septic according to ordinances. Cross questioned why stub was not done sooner or with Meridian Circle project. John S. stated Meridian Circle developer petitioned only developer's property, not any other. Hillman stated he was on council when Cross bought property from Gill. Cross was told at that time if ever property sold he (Cross) would have to comply with ordinance. Cross asked if he could take cheapest bid to get property in compliance. Mr. Shockley indicated if done privately he would have to pay the costs and have plans reviewed by Mapleton's City Engineer - Also obtain necessary permits. Mr. Oye stated he would review plans submitted by Mr. Cross.

City Engineer: Brandon - **Cty 11 Project 2009-1** update: east half pour Thursday/Friday (may allow some access when cured). Extra things (water main extension, temp road) may need extension. Resident question - assessment method used? John S. - Benefit from project, commission went through all options. This Thursday 6:30 last Special Assessment Meeting to finalize (citizens can still appeal).

Motion Hillman, Moore Engineering (invoice # 18516, \$21,511.70) *city portion* \$13,934.24, Pay Est. # 4 Riley Co. (\$45,512.82) *city portion* \$22,049.01, second Dietz. **RCV/MC.**

Fabric showing on Cty 11- purpose of fabric? Brandon – provides structure to pavement. Slope on 1st Street? Brandon - grade 5% - discussion at morning meeting (Dietz & Anderson to attend).

SRF request signed by mayor.

FEMA Street repairs bids (2) high - late in year. Requests for asphalt & concrete can be included. Extend to spring 2011.

PAL study – Brandon – Corp & FEMA working separate. City received letter from Corp they will survey this of next week, would take care of \$4500.00 survey, lowering city cost to 6500.00, leaving data collection & review for Moore. Cass County flood (mitigation - 1/2 cent tax) listing projects – letter drafted tomorrow.

City Attorney: John s. - *Motion* Kartes, EA Inc. 5 year lease (2 successive terms) \$100.00 monthly, second Hillman. **RCV/MC.**

New/pending: *Motion* Kartes, omit Wagner's water utility bill for 2 months (dead & injury), no second motion dies.

USPS lease letter accepted by council for submission.

Motion Hillman, waive garbage fees for August & September for residents, second Kartes, Dietz not voting. **RCV/MC.**

Resident requesting pumping water from lawn into storm sewer – city concern = sediment - auditor & Kartes to draft letter.

Replace yields signs with stop signs = 3rd St & 6th Ave – Duane to research price.

Motion Hillman dedicating 10% of ½ cent sales tax for fire equipment, second Kartes. **RCV/MC.** *Motion* Hillman, submit final budget to county, second Kartes. **RCV/MC.**

Auditor Report: *Motion* Kartes, remove social security number from water utility contract, second Dietz. **RCV/MC.**

PW Report: Duane – hydrants flushed, patching manholes, replacing meters & MXU's. An optional box can go over touch units outside (\$5.00 more). Will mow north dike, request purchase cylinder for mower

(seals out), arranging generator oil filter changes & start ups, jack hammer rental prices \$55.00 with 2 bits, \$35.00 no bits (mayor to rent for breaking up concrete chunks – Carlsbad Ave)

Personnel: Hillman – job description vague – clarification/confusion between present Water Superintendent Duties & responsibilities to 2 years ago. (Backup & sampling - weekends? Bugs & lagoons? Chlorine & pump house?)

Hillman – personnel policy changes made to accommodate conflict. Motion Kartes to change policy back to what prior, no second, motion dies. Dietz requesting previous & current for comparison at next meeting.

Community Development: Dietz – plans to attend newly formed chamber on Nov 14. Working on: tree grants with Jean and realtor community wide open house after construction. PTO to sponsor benefit for Steve Wagner 2nd or 3rd weekend in November at C Center.

Kitchen Stove – Duane & Dale

Bldgs/Grounds PW & Safety: Kartes – working on snow removal volunteer list.

Concrete/burn pile letter removed from Barthel file.

Camas decreased bill \$500.00 & late charges – not ordered by city, city will not pay.

Cty 11 assessment distribution questions.

Charging residents -MXU & meter - council decision made 2 years ago - following protocol. Cell phone is business not to give number out.

Eric – Ameripride billing city for loss (unreturned) shirts & jeans – sending letter to Hugo giving 10 days.

Mark – drainage committee – Monday night meetings for Cty 11- residents to bear costs (beehive & drain tile) looking at cost.

Auditor drafting form letter pertaining to “no concrete wash our areas” to all permits submitted – violators will be reported to EPA & Dept of Health.

Motion Kartes **adjourn**, second Dietz.

Mark Anderson, Mayor

Mary Hirschberger, Auditor