

City of Mapleton
Regular Council Meeting
official MINUTES
Tuesday April 13, 2010 - 6:00 pm

Call to Order – Anderson. Present: Graf, Dietz, Pederson, & Dell.

Motion Dietz, agenda approval, second Graf.

Consent Agenda – Change requested to remove 2.7 (no public input) and insert public comments after 13.0 (New items). Motion Dell - Minutes March 9, Special March 16, Flood March 18, 2010, Bills paid March 2010, bills to be paid April 2010: Ameripride \$150.96; Anderson, M \$82.35 & \$58.64; Asplin \$141.08; BCBS \$1283.40; CC Gov \$1434.08; CC Reporter \$423.44; C Rural Water \$3415.50; City of Fargo \$14.00; City of Harwood \$91.00; CRA Payment Center \$57.39; D Hanson \$300.00; D Saari \$395.40; Dacotah Paper \$59.08; Dell, I \$69.26; Dietz, C \$69.26; Dietz, J \$27.71; Farm Plan \$1314.89; Farnam's \$867.17; Gateway Chev. \$33.60; General Equip. \$1736.09; Graf \$69.26; Grainger \$89.59; H Zamarron \$339.00; Hawkins Water \$283.00; HR Collaborative \$75.00; Interstate Battery \$279.88; Jay Meyer \$341.25; Jerod Wunderlich \$101.00; Johnson & Johnson \$10.00; Larson's Welding \$322.82; Lowe, G. \$27.71; M Hirschberger \$28.80; Macs \$8.38; Mapleton Fire Dept. \$9070.41; Menards \$100.22; Metro Disposal \$2848.75 Midcontinent \$196.77; Moore Eng. \$1468.05; Nelson, J \$27.71; ND Dept of Health \$20.00; ND DOT \$190.05; ND Job Service \$431.68; ND League of Cities \$120.00; ND Local Tech \$50.00; ND Pers \$709.00; Network Center \$84.06; Northern Rental \$1192.00; NW Tire \$77.50; Ohnstad Twichell, \$2105.30; One Call \$3.90; Ottertail Power \$1579.39 Ottertail – other \$348.37; Pederson \$69.26; Petro Serve \$343.24; PowerPlan \$308.45; R Gwin \$300.00; Radisson Hotel \$63.00; Railroad Management \$99.83; Ramkota \$256.47; Reardon \$182.82; Sears \$9.41; Starion \$460,204.00; State Bank & Trust \$16,921.65; T Kangas \$101.00; Tom Rausch \$100.00; United Rentals \$411.68; USPS \$77.28; US Treas \$2275.60; Xcel \$709.70, March 2010 Balance Sheet, Income/Expense Summary, Fund Balance P & L (prior to accountant review), second Pederson. Balance Sheet, Income Statement, Fund Balance P & L, (prior to accountant review) Fund Transfers: to MM and close const. funds to bond funds. Josh Engel - Benefit – Permit. Silver Star Banner Day Proclamation. Economic Development Seminar, Lakota - Mark- (general fund) 40.00.

RCV/MC

Accountant

operationally, revenues increased & expenses increased more. Static revenues increase a little every year, but expenses need to be addressed. Bench mark decisions for street repairs each year need defining - what is normal and what is not. Of cash balance, there is only \$200,000 available for operational money; rest is allocated to bonds, etc. Reserve is \$24,000. This has to be officially addressed. Do not have reserves to fall back on, has to change. Need to take the budget process seriously. Many options available.

City Attorney

Water Tower Antenna lease agreement will be researched, recommends city not handicap itself from negotiation.

Motion Pederson, second reading – default ordinance, second Dell. **RCV/MC**.

Motion Dell, first reading changing city council meeting to 3rd Tuesday of each month, second Graf. **RCV/MC**

Police Report

Deputy Hahn - keep eyes open for suspicion happenings and people.

Park District

getting ready for T ball. Process of looking for grants fore park in MPB.

Forestry

Mayor recommending Jean Madsen as Coordinator (volunteer position) with husband, Tom helping Hugo and park District. No objections from council for Jean. Jean looking into replacing dead trees. Arbor Day is May 7th.

Planning & Zoning

Motion Dell, council approval of recommendations presented by Geoff (P & Z) Cty 11 project accesses (copy for specifics may be acquired at city office), seconded by Pederson. **RCV/MC**

Security Cameras – install ? Cost \$250-400. Auditor will check for insurance discount.

Fire Department Flood volunteers (mayor) donation? No action. Auditor will check with FEMA about new pump submission thru the city. Request to waive fireworks permit fee (100.00) – no longer needed as event cancelled. Pump purchase, city participation? (1000.00) & storage. No action.

City Engineer

Motion Dietz paying Moore Eng. \$1468.05 - contingent upon the submission of the itemized documentation for FEMA submission – second Graf. **RCV/MC**

Motion Dell, resolution approving plans & specs, second Dietz. **RCV**. Pederson opposed. **MC**.

Motion Dietz, auditor advertise for bids, second Graf. **RCV**. Pederson opposed. **MC**.

Construction starting after June 7 & completed November 2010

Bid opening May 7th. Next council meeting award the bid contingent to CDBG money. PCR submitted to DOT & accepted (environmental clearance).

Water commission denied grant application – doesn't fund engineering costs.

Recertification requirements for levee coming out in 2011, then 2 years to do. May be funding available.

City 11 cost increased to county, due to concrete road, but same \$'s for city.

New Items/Pending

LAASC – C Center rental extension request - 12:00 am -12:00 pm - denied.

Motion Dell, Assessment Commission 4 year term appointment - Jerry Volk, second Dietz. **RCV/MC**

Arboretum shelter replacement (mayor) \$350 – funds from sign or forestry fund? Carlita checking into wood cost for next meeting.

Additional Full Time Employees (mayor) - Mark requesting 4 fulltime people employed. Mowing, repairs, wages, benefits, insurance, part time, research, training, equipment breakage, and residents' city financial concerns were discussed.

Hugo stated equipment not fixed/maintained prior to his hire. Extra repairs ended up costing the city. Dell stated that until Hugo is certified & fully capable then decision can be made. Carlita stated 2009 flood set us back. Pederson mentioned water rate increases from \$9-21.00. Postponed to next month.

City Staff Reports

Auditor – Mary - Drawing names - order_of appearance on ballot – Graf & Dietz verified. Council: Eric Hillman, Duane O'Marro Jr., Barry Lund, Kevin Hilscher, Dale Kartes, Troy Nelson, Mark Howlett. Park Board: Patricia Warner, Jeff Hanson, Denise Hanson.

Motion Dell, ½ cent sales tax on ballot for water fund build up, second Pederson **RCV/MC**

Motion Graf - Norpac – specials not certified in 2008 due & payable now \$2,811.35, second, Pederson. **RCV/MC**

Motion Dell, City of Harwood \$91.00 (1/2 mileage seminar Bismarck- auditor), second Dietz. **RCV/MC**

Public Works – Hugo - Blade of gravel roads & class 5 - Graf requesting more bids. No action taken.

Motion Dell, accepting Meter/MXU Replacement letter as written (attorney approval) to send, second Graf. **RCV/MC**

Water Superintendent - Doug ending employment April 30, 2010.- Motion Pederson ,dental extension of 1 month (Doug to pay premium) second Dell. **RCV/MC**

Council/Committee Reports

Personnel & Community Development

Pending part time hire. August = night to unite.

Mark scheduled complaint meeting for Monday April 19th at 7:00 pm addressing all complaints.

Buildings/Grounds & Public Works/Safety

Not reporting Office window replacement & pickup bumper to Insurance Company (500.00 deductible)

Finance & Economic Development

Renaissance Zone - Meeting with Dept. of Commerce April 29 - 6 pm City Hall

City Calendar

Dept of Commerce - April 29, 2010 – 6:00 pm

P & Z – May 4, 2010 – 7:00 pm

City Council – May 11, 2010 – 6:00 pm

Park Board – May 12, 2010 – 7:00 pm

Election – June 8, 2010 – 7 am to 7 pm

Adjourn

Motion by Dell to adjourn the meeting seconded by Pederson.

Mark Anderson, Mayor

Mary Hirschberger, auditor