



## Mapleton Park Board



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Mapleton Park Board

651 2<sup>nd</sup> Street, P.O. Box 287

Mapleton, ND 58059

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September 8<sup>th</sup>, 2021

Mapleton Park Board Minutes

6:30 PM

Present Members: Jennie, Donna, Mandi, and Jodi

Meeting called to order at 6:33pm.

**Approval of current agenda and previous minutes:** Mandi motioned to approve current agenda and August minutes. Donna seconded. All in favor, none opposed - motion carried.

**Ashmoor Park: Moore Engineering update:** Brandon present. Bid opening was held and Moore presented recommendation to award bid to Pioneer LLC, which is owned and operated by Dietrich. 6 prime contractors pulled plans, but only one bid was submitted. Discussed reducing number of trees due to cost at this time.

Adjustments needed for capitalized interest and bond discount due to estimates on interest rates.

Discussed Construction Engineering and level of Moore's involvement:

- 1) Onsite management: We don't need someone onsite full time since an inspector is already on site and, if needed, can be called over. If issues arise, Jerry can be first point of contact to assess and get Moore involved if needed.
- 2) Site staking: As long as we have the plans, we can do it.
- 3) Contract admin: We prefer Moore to handle
  - a. Pre-construction meeting to cover points of contact and schedules. Brandon will recommend Nick attend monthly board meetings for updates.
  - b. Pay apps - Brandon recommends only having Moore review final pay apps - not necessarily needed for progress payments.
  - c. Final inspection
  - d. Record drawing prep
  - e. Post-construction phase - 1 year after construction, go onsite to see if any issues arise

f. Assist with special assessments

Mandi moved to award contract to Pioneer LLC for their low bid of \$331,891.85. Donna seconded. All in favor, none opposed. Motion carried.

Jennie signed Notice of Award. Moore will prepare contracts and bonds/insurance.

Jodi moved to direct Sarah to proceed with bond in the amount of \$390,000. Mandi seconded. All in favor, none opposed. Motion carried.

Jodi moved to set up Construction bank account for Ashmoor and Meridian Grove. Mandi seconded. All in favor, none opposed. Motion carried.

Moore will notify Nick to set up pre-construction meeting. Submittals will go through Moore, pay apps will be processed by Park Board.

**Treasurer's report - Approve and pay bills:** No bank statement or bills from Gordy's and Ottertail yet. Other expenses include \$131.72 from Cass County Reporter and contract with Games Galore for \$1,084.38. Donna paid Games Galore deposit with credit card. Mapleton Days donation checks received from ReadTech (\$400) and Ohnstad Twichell (\$300). Mandi moved to approve bills and Treasurer's report. Jodi seconded. All in favor, none opposed - motion carried. Jennie moved to approve payroll. Jodi seconded. All in favor, none opposed - motion carried.

**Maintenance:**

- Baseball shed door/lock: Must use deadbolt, lock is jammed. Table until Jerry is back
- Moved tables last night - 2 tables missing bolts

**Activities:**

- Mapleton Days: Need to move tables to parking lot and grab garbages. 50/50 raffle will sell until 7pm - must be present to win for drawing @ main school entrance at 7:15 \$1/ticket or \$20/25
- Halloween: Trunk-or-treat from 4:30-6pm on October 31<sup>st</sup> with outdoor activities. Donna will look into gift bag ideas. Mandi will ask Jesse if he wants to do photo/food drive.

**Schedule for attending City Council meetings:** Jennie to attend September, Jodi to attend October, and Mandi to attend November

**Meeting adjournment:** Mandi motioned to adjourn. Donna seconded. All in favor, none opposed - motion carried and meeting adjourned at 8:14pm.

Next Meetings: October 13<sup>th</sup> and November 9<sup>th</sup> at 6:30 pm

Minutes taken and composed by Jodi Meisch