

Meeting Minutes

Project Name: Mapleton – West Fargo Sanitary Sewer Connection

Purpose: Discuss course of action moving forward

Date: 3/28/18

Time: 9:00 – 9:45 AM

Facilitator: Brandon Oye

Location: Moore Engineering Inc.

Minutes: Taylor Braaten

Attendees: Tina Fisk, Chris Brungardt, Kevin Odegaard, Barry Lund, Randy Trautman, Hugh Veit

1. Costs

- 1.1 The cost per 1,000 gallons still needs to be presented to the West Fargo City Commissioners however, preliminary numbers suggested it would be an additional 5-10 cents to the rate of \$3.00 that Fargo will be charging West Fargo.
- 1.2 The City of West Fargo will meter the flow at SA 40 and send the City of Mapleton a monthly bill.
- 1.3 City of West Fargo said they would only raise their rates in the event that the City of Fargo increases their treatment Fee. This will be included in the agreement.

2. Timelines

- 2.1 The City of Mapleton does not have a timeline for the completion of this project. The current plan is to have an agreement drafted, prepare a preliminary alignment for the forcemain, and acquire the necessary easements in order to expedite the project when work begins.
- 2.2 The City of West Fargo is currently bidding a project to connect to the City of Fargo.

3. Pre-Treatment

- 3.1 The City of West Fargo will require Mapleton to have a pre-treatment program. West Fargo will be willing to assist the City of Mapleton with the permitting and inspection. This will be part of the agreement.
- 3.2 West Fargo would like the City of Mapleton to handle the enforcement.

4. Agreements

- 4.1 Tina requested Mapleton's city attorney begin drafting an agreement that is modeled on the Fargo – West Fargo Agreement.
- 4.2 West Fargo will present the draft agreement to the City Commissioners before presenting it to the City of Mapleton.

Note:

The minutes of this meeting represent the writer's understanding of the events as discussed. Should an attendee's understanding differ, please contact Taylor Braaten at 701.282.4692, or tbraaten@mooreengineeringinc.com. The minutes contained herein will stand if not corrected within five (5) days of this writing.